

# Drop-off and Pick-up procedures for Sunburst Elementary

## To drop off and pick up students from Sunburst Elementary:

- Enter the east parking lot from Sunburst Drive in a single file line.
- Instead of turning left, please use the roundabout on Sunburst Drive and join the line waiting to turn right into the loop. This will keep the road traffic flowing.
- Please pull forward as far as you can until you are directed to stop.
- Once you have fully stopped, have your children exit the vehicle as quickly as possible on the sidewalk side.
- Once you have passed the painted crosswalk you may split into two lanes to exit the drop-off/pick-up loop.
- Please be aware of students crossing on the sidewalk as you exit.
- Left lane will turn left and the right lane will go straight or turn right as needed. Please use your blinker to help our safety staff get you out as quickly and safely as possible.

## To make this as quick as possible please follow these guidelines:

- Always pull as far forward as possible before stopping.
- Please remain in your car. If you need to buckle your children, please pull into the parking lot.
- Never park or leave your car unattended as this is a moving lane.
- Be sure your children are ready to quickly exit your car before entering the loop.
- Please refrain from cutting across the road or parking lot during drop-off and pick-up times. Other students may be watching and try to follow.
- If you need to come into the building with your children, please park and walk through the parking lot, and cross with them at the crosswalk.

Our goal at Sunburst is to keep our students safe.

Thank you for helping us!

See our school's Drop-off and Pick up video on our school's website